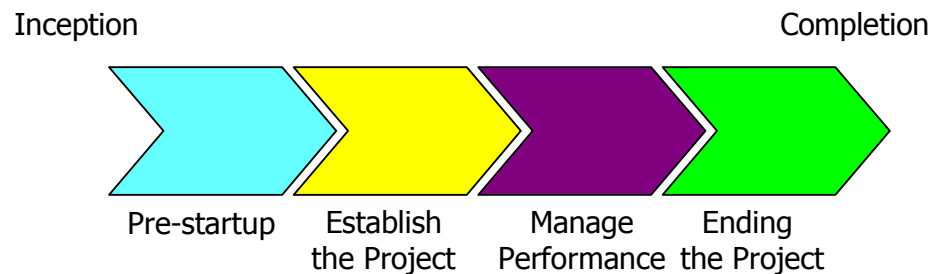


Services Summary

Peter Caine – Project Consulting Ltd. (pc-pcl) provides a range of project management services to assist with the successful implementation of IT related projects and programmes from project/programme inception through to completion.



The specific services are covered under three headings:

- Project Management;
- Line Management (Interim Manager); and
- Strategic Outsourcing.

The main services are summarised overleaf.

Pc-pcl is a small consulting services business able to offer flexibility and value. Our key strength is the breadth and depth of services available to address all aspects of project work. The company is based on 29 years of practical experience of project consulting, project governance, managing projects and line management. These assignments were mainly based around information technology but also included elements of engineering and construction.

As a small business pc-pcl:

- can be very responsive to client needs and able to get the work started quickly;
- is independent and not aligned to a particular IT vendor or management consultancy; and
- is self-contained and does not need to rely on others to provide elements of the solution.

The services offered range from short pieces of consulting of just a few days' duration through to full-time longer-term project or line management roles lasting several months. Some of the services are for a fixed-fee - e.g. a project definition workshop or a project health check - and others are on a time and materials basis.

All the services draw on actual assignments successfully performed across a wide range of industries and for varying sizes of organisation. They are delivered by a project management professional with over 29 years of IT and business management experience.

Project Management	
<i>Project Definition Workshop</i>	<i>Running a definition workshop to start a project.</i>
<i>Selection and Implementation of a Project Method</i>	<i>Identifying the right project management method to use and implementing it across the project.</i>
<i>Project and Programme Management Office</i>	<i>Setting-up and/or running a project office or a programme management office.</i>
<i>Governance of Projects and Programmes</i>	<i>Filling a role on the steering board to ensure proper management reporting and control.</i>
<i>Project Health Check</i>	<i>Reviewing project performance, management processes, team and organisational fit to confirm the project will deliver the expected benefits.</i>
<i>Recovery of Rogue Projects</i>	<i>Advising on or performing the turnaround of a project in trouble.</i>
<i>Project and Programme Delivery</i>	<i>Performing a project or programme role at some point in the life-cycle.</i>
<i>Project Audit</i>	<i>Analysing project cost, scope and schedule and verifying the project will provide the originally planned outcome.</i>
<i>Lessons-Learned Review</i>	<i>Running a lessons-learned review, identifying learning points and recommending improvement actions.</i>
<i>Project Completion and Closure</i>	<i>Bringing a project to a controlled completion in the most cost-effective way.</i>
Interim Manager	
<i>Interim Manager Role</i>	<i>Filling an existing organisational role during absence of a senior manager, pending a new appointment, during a re-organisation, or during illness.</i>
Strategic Outsourcing	
<i>Prepare to Outsource</i>	<i>Advising an organisation considering outsourcing its IT services.</i>
<i>Managing the Third-party Outsource Provider</i>	<i>Providing support to an organisation to help it get the best out of its IT outsourcing contract.</i>

For further information please send an e-mail to info@petercaine.co.uk or call Peter Caine on 07850 329026